

## Extension Education Committee Minutes

**Date of Meeting:** November 11, 2019

**Meeting called to order by:** Kannard called the meeting to order at 8:45 a.m. Meeting started late due to inclement weather.

**Members Present:** Herbst, Kannard, Kelly, Kannard, Roberts and Zastrow were present.

**Members Absent:** None

**County/Extension Staff Present:** LaVern Georgson, Agriculture Educator; Kim Buchholz, Administrative Specialist. Steve Chmielewski, Community Educator, joined the meeting at 8:50 a.m.; Chrissy Wen, Area Director, joined the meeting at 8:55 a.m.

**Others Present:** None

**Certification of Open Meetings Law:** The agenda has been duly posted and the door is open.

**Public Comment:** None

**Roll Call (establish a quorum):** Quorum present.

**Approval of Agenda for Possible Rearrangement:** Motion by Herbst, seconded by Roberts, to approve the agenda as printed. Motion approved.

**Approval of October 14, 2019 Meeting Minutes:** Motion by Kannard, seconded by Herbst, to approve the October 14, 2019 meeting minutes. Motion approved.

**Communications:** None

**Review of 2019 Departmental Budget:** Committee was given a copy of the current budget report, January through September 2019. Wen reported the 2019 budget is on track.

**Review of 2020 Departmental Budget:** Committee was provided a copy of the 2020 departmental budget to be approved by the County Board. Wen asked the committee if there were any questions regarding the 2020 budget. No questions.

**Discussion of Monthly Educator Reports – LaVern Georgson (Ag), Kara Loyd (4-H), Steve Chmielewski (Community Educator), Lisa Krolow (FoodWise), Michelle Scarpace (Natural Resources)**

- Georgson provided an oral report of his written report which was distributed to committee members. He provided wrap up comments on the 2019 Farm Technology Days that included both positives and negatives. Discussion occurred. Questions were asked about the 2021 show. Georgson reminded the committee that the 2021 show was to be run entirely by the State Farm Tech Board and that our office would not have been involved as in the 2019 show. The State has announced that the 2021 show is cancelled. Discussion occurred. Georgson continues to field questions regarding harvest and end of year issues.
- Wen reported on the FoodWise position. Madelyn Buchholtz has been hired and started today. She will plan on attending the January Extension meeting.
- Chmielewski provided an oral report of his written report which was distributed to committee members. The committee asked to be sent the link for participation for the online series *Strengthening your Nonprofit Organization in Jefferson County*. Buchholz will send out the link to committee members after the meeting. Refer to written report for additional details.

**Adjourn** – Motion by Kannard, seconded by Herbst, to adjourn at 9:50 a.m. Motion approved.

**Next Scheduled Meetings:** December 9, 2019 and January 13, 2020.

Minutes recorded by Kim Buchholz, Administrative Specialist